

CHARTERED PROFESSIONAL DIPLOMA IN LEADERSHIP & Get International Jobs

Who can do?

- The People who are engaged in the daily workplace environment.
- All Company Line Managers, Supervisors, Assistant Managers.
- Fresh Graduated may also be a part of this diploma
- Intermediate can also join but must have 2 years of market experience
- People who are looking to enhanced their skills in terms of leadership management.

**100,000+ Students
have been Trained**

**since
1997**

**Program is
offered by**

3D EDUCATORS INTL
22 Years of
Excellence in
Training &
Development

**Invest in
People the
only Asset
that Appreciates**



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With a very unique concept and requirement of corporate sectors and Individuals; the portfolio has been designed and suitable for Graduates, First Line Managers, Middle Managers and Top Managers. This unique program is designed very intelligently with the consensus of management gurus and taken up at all levels of the organization's managers and their functions. Organization needs to develop their managers / professionals / Individuals by time to time, who should meet the targets and goals on time with recent market challenges. That's only possible when organization groomed their managers/staff with a continuous process through training & development.

The team of "3D EDUCATORS" having the vast experience of training & development and developed almost 100,000+ candidates in all over the world, who are serving in the different communities of the world. We also have list of trainers, who have provided their services as a trainer in the different vicinities of the world and also designed new required training programs. This Chartered Professional Diploma of Leadership & Management is one example for all managers who are performing their duties in the organizations and would like to groom their selves by time to time through our system.

This Chartered Professional Diploma Program is catering all the aspects of the organization, where numbers of workshops have been offered and requires 24 workshops to complete the entire diploma on 12 workshops credits make you eligible Associate Diploma. The topics of the workshop are the most required and demanded in corporate sectors. 3D EDUCATORS is offering the workshop entire year, and schedule is mentioned on workshop calendar.

3D EDUCATORS

info@3deducators.com | partner-usa@3deducators.com
<http://www.3deducators.com> | <http://www.3deducators.com/USA/>



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Program Benefits to:

INDIVIDUALS

- Who are working in the organization and would like to develop their skills with respect to leadership & management

ORGANIZATION

- Complete solution of training & development for all types of employee
- Suite to Assistant, First Line Managers, Middle Managers, Top Managers

ENTREPRENEURS

- Those who are running their own businesses and like to develop their people as self-motivated and organized personnel.

PROJECT MANAGERS

- The people who are involved in the huge Projects and like to use and develop their skills as Leader.

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Inauguration

The Chartered Professional Diploma of Leadership & Management Program will be inaugurated by a senior member of 3D-EDUCATORS.

Program Structure

Total Workshops	24
One Credit Hour	10 Learning Hours
Total Credits Required to complete the diploma	48 Credit Hours
Each Workshop Credit	2 Credit
Duration of each Workshop	8 Hours
Total Credits Hours	48 Credit hours
After 12 Workshop	Associate Diploma
Each Workshop Certification OPTIONAL	If you need each workshop certificate then ask Administration
Total Hours	480 Hours
Total Duration	One Year

ENROLLMENT

Onetime enrollment is required to start the professional diploma of Leadership & Management, once candidate completes 12 workshops then he is eligible for Associate Diploma and once he or she has been completed 24 workshops then he or she is eligible for Chartered Professional of Diploma in Leadership and Management. Otherwise they are not able to demand the Diploma from IMRTC USA.

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FURTHER BENEFITS OF THE PROGRAM

- Organization's management required strategic thinking at all levels of management, this diploma encourage the managers for betterment of the organization.
- Individuals like to increase their profile with better career, this program also give the clear and right direction to select the right pathways.
- The training & development culture introduced and increased at the all level of organization.
- The program helps to motivate teams and build their capabilities according to the requirement.
- It will boost the culture in the organization to transfer skills from people to people.
- Stakeholders assure that work shall be completed in time and targets would also be achieved.
- New Projects emerged by the managers for more productivity.

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OTHER LEARNING ACTIVITIES:

Work Based Assignments for each workshop at least...

1

Learning Activities in each workshop at least...

1

For Applying Diploma
Final Presentations Shall be given by Each Trainee of at Least TWO HOURS

1

For Applying Diploma
Question Answer Session one hour

1

One Final Project Submitted by Each Trainee of in Hard and soft Form (Two Copies)

1

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PROGRESSION OF THE PROGRAM

Chartered Professional Diploma in Leadership & Management

Total Credentials	=	48 Credit Hours
One Credit Hours	=	10 Learning hours
Completion of 12 Workshops	=	Eligible for Associate Diploma of Leadership and Management
Total Workshops	=	24
Final Assessment		The criteria is to develop the provided assignments on the basis of workshop.

Awarding of Chartered Professional Diploma in Leadership & Management

Once the participants shall achieve 48 Credits hours through workshop, then S/he will be able to apply to receive the Chartered Diploma of Leadership & Management from concern Body Through IMRTC Partners like 3D EDUCATORS.

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CHARTERED PROFESSIONAL DIPLOMA IN LEADERSHIP MANAGEMENT 2 CREDIT WORKSHOPS: (PICK AND CHOOSE)

1. Developing yourself with Leadership Skills
2. Understanding Recruitment and Selection of New staff in workplace
3. Managing, Recruitment and Placement of People in the Organization
4. Master Project Management through MS Project = (Two Days Workshop)
5. Problem Solving and Effective Decision Making
6. How to motivate your employees?
7. Effective Writing for Business
8. Cyber Security for Employees
9. Train The Trainer = (Two Days Workshop)
10. How to make and give professional presentations
11. How to develop effective & Energetic teams
12. How to conduct effective meetings
13. Managing Products & Its Marketing
14. Incident Management and Disaster Recovery in workplace
15. How to Become an Effective Manager?
16. How to Develop Internal Audit Systems in your organization
17. How to develop effective information system in your organization
18. Developing Health Safety Standards at your workplace
19. Improving Projects through Project Management Techniques
20. Making Effective Supply Chain Management System In your Organization
21. Finance for Non-Financial Managers
22. Importance of Information System Securities and Audits
23. Improving Quality Management
24. Customer Services Support and Management
25. Goal Setting and Win-Win Negotiation Skills
26. Advance Excel - Financial Aspect = (Two Days Workshops)
27. Business Continuity Management
28. Material Handling, warehousing and Inventory Management
29. Logistic and Shipping
30. Role of ERP in Supply Chain Management
31. Industrial Fire Safety Management
32. Positive Thinking
33. Time and Stress Management
34. Business Intelligence technique (Power BI)
35. Critical Thinking
36. Dealing with critical People / Dealing Critical Situations
37. Advance Excel (VBA) = (Two Days Workshops)

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TERMS & CONDITIONS

WITHDRAWAL FROM THE CERTIFICATION OR DIPLOMA

Students are not allowed to withdraw from the CERTIFICATION/DIPLOMA. If a student cannot continue the CERTIFICATION his/her fee will be forfeited.

CONDUCT AND DISCIPLINE

A disciplinary action, leading to rustication, will be taken against students whose conduct is found objectionable at any time during the course of study. Reference will be made to 3D Educators code of conduct.

EVALUATION AND GRADING

The performance of students is evaluated through continuous observation of a student's performance in the CERTIFICATION/DIPLOMA – class participation, submission of assignments, quizzes and exercises.

The student will be examined through three hourly exams conducted at the midterm and a final exam at the end of the program. Total marks for passing the CERTIFICATION/DIPLOMA will be 70 out of a total of 100.

Students who do not meet the attendance or any other eligibility criteria will not be allowed to appear in the final examination.

The following grading plan will be applicable for the CERTIFICATION/DIPLOMA:

A	B+	B	C+	C	F
87-100	81-86	72-80	66-71	60-65	Below 60

Students who are unable to appear for the final exam are required to submit a written application stating the reason for not appearing for the exam. 3D Educators reserves the right to approve or deny such applications. If approved, the student will be allowed to sit for the exam within one month. Failure to do so, the student will be resubmit the examination fee and sit the future schedule exam. Without passing of the exams no certification will be awarded.

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ONLINE LIVE CLASSES FACILITY AVAILABLE

- Instructor Led Training
- Real Time Presentations
- Interactive Classes
- Complete Notes and Other Stuff shall be provided through our Secure Student Login Member's Area
- For Online Live Classes, you may please download the Admission Form through our website <http://www.3deducators.com>. Fill it properly and attached the required document along with Picture and send back to info@3deducators.com with scanned fee submitted voucher in the bank.
- For Pakistan you may submit the fee at any MCB Branch with the title of "3D EDUCATORS-TRAINERS & CONSULTANTS".
- If you are outside Pakistan then you may transfer via Bank to Bank or any western union, Fast Track, Money Gram or else International Transfer Body.
- After Admission, if you don't have GMAIL Account then you are requested to kindly make one GMAIL Account and shared it info@3deducators.com. Then further correspondence shall be made by our institute official.
- Extra Bandwidth Charges shall be incurred.

DISTANCE NOT MATTER

You can join in the live classes Sessions of 3D EDUCATORS – TRAINERS & CONSULTANTS from anywhere of the world.

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PRECAUTIONARY MEASURES

- During Classes, you are requested to make sure that you are in isolated room, where no noise should be there except your voice.
- Kindly Switch Off your Cell Phone during the class, because it will disturb the quorum of class.
- If you have taken the admission in the course online lonely, then ethically it is recommended and suggested that you alone in the class.
- Recording of Lectures are not allowed at your end.

This world is emerging and growing in the 21st Century very rapidly because of latest and remarkable technologies and its advancement. Due to advancement of technology, we 3D EDUCATORS offer Live Interactive class sessions

3D EDUCATORS believe on Information Technology and its systems. Now you can also avail this facility at your home.

CONTACT US

021-34141329, 0333-2402474
021-34857148

info@3deducators.com
<http://www.3deducators.com>

Get the Admission Form

Download Form | 

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Global Recognized Certification from IMRTC USA

**CERTIFICATE
OF EXCELLENCE**

IMRTC USA Recognized

CERTIFICATION



This is to Certify That
Mr. Danny Jones Wales

*has successfully met the certification requirements as outlined in
IMRTC content and the policies adopted thereunder, hereby grants the certification of*

Chartered Professional Diploma in Leadership & Management

Student ID: IM864532201

Date of Commencement: May 4, 2014

Date of Ending: July 4, 2014



Cherygel Rhodes

Principal of Institute

Director Affiliations and Official Affairs

INTERNATIONAL MANAGEMENT RESEARCH & TECHNOLOGY CONSORTIUM

IMRTC - UNITED STATES OF AMERICA - <http://www.imrtc.org>

Chapter ID: AS2933770

Partnership ID: AS5588322_Pakistan

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